

AGENDA OF THE PLENARY MEETING
COST Action 16111 ETHMIGSURVEYDATA

Co-located meeting of:
The Management Committee
The Core Group
The Working Groups
Other COST relevant meeting (survey demonstration meeting)

CSIC, Madrid, 18-20 December 2017
Calle Albasanz 26-28 (Metro station: Suanzes; green line number 5)

Day, time and meeting	Who should (ideally) attend	
<i>Monday 18th December</i>		
9.15 - 9.30 am: Registration		
9.30 am - 10.00 am: Presentation of goals of WG1 & WG2	WG1 & WG2 leadership team members + WG3 and WG5 leadership teams + Advisory Committee	
10.00 - 11.00: Presentation of national surveys available (speakers TBC by WG1 leaders)		
11.00-11.20: Coffee break		
11.20 - 12.00: Continuation of presentation of national surveys available (speakers TBC by WG1 leaders)		
12.00 - 13.00: Presentation of local surveys available (speakers TBC by WG2 leaders)		
13.00 - 14.30: lunch break		
15.00 - 15.40: Continuation of presentation of local surveys available (speakers TBC by WG2 leaders)		
15.40 - 16.30: Keynote speech on post-harmonization of local surveys (TBC, John Mollenkopf, CUNY)		
16.30 - 17.00: Coffee break		
17.00 - 18.30: Discussion of data compilation templates		
<i>Tuesday 19th December</i>		
9.15 - 9.30 am: Registration	WG3 & WG5 leadership teams + Advisory Committee members + Management Committee members and observers	
9.30 - 10.40: WG3 discussions relating to report for end of year 1		
10.40-11.00: Coffee break		
11.00-12.00: Keynote speech on the ICPSR Resource Center on Minority Data and the challenges of creating a Survey Data Hub (TBC, John Garcia, ICPSR)		
12.00-13.00: WG5 discussions on Survey Data Hub		
13.00 - 14.30: lunch break		
15.00 - 16.30: Continuation of WG5 discussions (if needed) + Discussion with Advisory Committee on goals and work plan		
16.30 - 16.50: Coffee break		
16.50 - 18.30: Management Committee Meeting		Management Committee

	members and observers
<i>Wednesday 20th December</i>	
9.15 - 9.30 am: Registration	WG4 leadership team + all WG co-leaders
9.30 - 11.00: WG4 discussions on training school in February/March and STSMs call	
11.00-11.20: Coffee break	
11.20-13.00: Meeting of the Core leadership group (WG co-leaders)	all 10 WG co-leaders + network coordinator
13.00 - 15.00: Lunch (participants free to leave before or after lunch)	

Information about lunch and dinner:

- Lunch: there is a restaurant/cafeteria with a set menu in the building of CSIC, at a cost of €5.50. Please bring cash only, and ideally the exact change or close to it.

- Dinner: given the size of the group and the closeness to the Christmas periods, it is not possible to book large dining spaces for all of us. We will send a list of nice restaurants closer to the travel dates.

Prioritization for invitation with reimbursements:

1. The 10 WG co-leaders and the Network Coordinator (Siresa López) will be invited and eligible for reimbursement for participation in all 3 days of the meetings
2. The approx. 40 WG leadership team members will be invited and eligible for reimbursement for participation in all 3 days of the meetings
3. All Advisory Committee members will be invited and eligible for reimbursement for participation on Monday and Tuesday
4. The Management Committee members who are not in categories 1, 2 or 3 are considered not to be active WG members and will be invited and eligible for reimbursement for participation only for Tuesday (which means they will still be able to claim 2 nights and arrive on Monday morning and leave on Wednesday afternoon evening, but will be eligible for three nights less - 2 instead of 5 - and accordingly will be eligible for less meals).
5. MC substitutes and WG members not in categories 1-4 will be invited and reimbursed only if there are free spaces available after inviting individuals from the above categories, and will be invited on a rolling basis giving priority to Early Career Investigators, participants from Inclusiveness Target Countries, and participants from non-academic organisations. Strategic considerations of value of participation will be applied on a case by case basis.